



Education Internship Job Description

Summer 2026

About LancasterHistory: LancasterHistory is a community-based, not-for-profit organization established to educate the public on the history of Lancaster County and its place in the history of Pennsylvania and the United States, to advance the missions of regional historical organizations, and to promote the acquisition, preservation, and interpretation of resources representing the history of Lancaster County, Pennsylvania within the broader context of state and national history, including the life and legacy of America's fifteenth president, James Buchanan, Congressman Thaddeus Stevens, and Lydia Hamilton Smith.

Duties: The Education Intern will:

- Support development of educational materials for the Stevens & Smith Center including materials for training staff and volunteers in historical content.
- Support development of educational materials for the Stevens & Smith Center that can be used in school programs. A focus will be on identifying primary and secondary source materials that will be compelling and accessible for students in various age groups
- Support the work of LancasterHistory's Youth Advisory Council.
- Assist in the execution of summer programs for children and families.

Intern Supervision: The Intern will report to the Education and Programs Manager.

Learning Outcomes:

- Realize an appreciation for informal education and teaching in museums.
- Understand the range of professional skills and proficiencies required to work in museum education.
- Demonstrate familiarity with accepted standards and best practices for primary and secondary research.
- Demonstrate skills to refine research into an educational storyline and lesson.
- Appreciate the importance of communication and working in a collaborative work environment in order to achieve a positive outcome.

Qualifications and Skills:

- Experience or coursework involving research with primary and secondary sources.
- Interest in 19th and 20th century Black history; Interest in the history of civil rights and social movements, including the history of the abolitionist movement and the Underground Railroad.
- Interest in education and working with children and teens.

- Ability to work independently and collaboratively.
- Ability to organize and prioritize personal duties.

Time Commitment:

- Monday through Thursday, 10am to 4pm with a 30-minute lunch break.
- 8-week position beginning on June 1, 2026 and ending on July 23, 2026.
- At the discretion of the supervisor, dates and hours may have flexibility as long as the total commitment is met.

Interested candidates should complete the application form found here:

<https://www.lancasterhistory.org/learn/internships/summer-internship-program/application/>

Interested candidates should also supply one professional or academic letter of recommendation. Recommenders can email their letter to Starleisha Gingrich, Education and Programs Manager: Starleisha.Gingrich@lancasterhistory.org